

WEDNESDAY POSTBAG PRESENTER OPENING SCRIPT

(Optional – If a live programme was presented before the Patients Postbag say)

*“Thank you to **(INSERT PRESENTERS NAME HERE)** who brought you **(INSERT THE PROGRAMME NAME HERE)**.”*

- Good evening and welcome to Patient’s Postbag brought to you by Cotswold Hospital Radio, broadcasting live to Cheltenham General and Gloucestershire Royal Hospitals.
- My name is **(INSERT YOUR NAME HERE)**, and with me in the studio this evening is/are **(INSERT THE Co-PRESENTERS NAME/s HERE)**.
- Earlier this evening, we visited **(INSERT WARD/s NAME/s HERE)** ward/s we enjoyed meeting you and, in some cases, members of your family or friends who were visiting you.
- We have got some requests to play and we have put together a great programme, which we hope you will enjoy for the next hour or thereabouts.
- The first request of the evening, is for you **(INSERT FIRST PATIENT NAME and WARD HERE)** you asked for **(INSERT FIRST TRACK TITLE HERE)**.

AFTER THE FIRST REQUEST SAY

- At this point, I/we must also say hello to our sound engineer/s on the other side of the glass, and this evening it is **(INSERT ENGINEER/s NAME HERE)** .
- Who will keep us on the straight and narrow by setting up the CD’s and records as well as twiddling all those controls and other technical things that are way above our heads!

DURING THE SHOW

- You are listening to Cotswold Hospital Radio. Broadcasting to Cheltenham General and Gloucestershire Royal Hospitals.
- Remember, you can always make a request or dedication by phoning the studio here at the Basement Studios, College Lawn, Cheltenham on 01242-245245, leaving us a message on the answer phone if nobody is available to take your call. Don’t forget to give your name, and the name of the patient if it is a dedication, which hospital and ward, and of course your choice of music.
- You can also visit our website – www.patientstation.org.uk – and follow the link ‘Online request’ – it’s very easy!

Or

- If you would like to become a volunteer with Cotswold Hospital Radio, or you know of someone who would, give us a ring on 01242-245245, and leave your name and telephone number if there is no-one here at the studio.

Our Membership Secretary, Colin Dickinson, will get in touch and make a date for you to visit the studio and see what goes on. Just remember that Cotswold Hospital Radio is manned by volunteers to bring you this unique service to your bedside.